

Date: _____

| | |
|---------------|------|
| Today's Date: | |
| Name: | |
| Address: | |
| City: | |
| State: | Zip: |

Amount Past Due: \$ _____

You are hereby notified that we will terminate your right of occupancy and ask you to deliver possession of the premises you now hold; or pay the rent now due. Should you fail to comply with this request and vacate the premises by the ____ day of _____, 19____, then we shall proceed against you as the laws direct.

Manager